Definitions: Schedule Type used in Schedule of Classes

SCHEDULE TYPE

**Definition:** The schedule type identifies and differentiates the instructional delivery mechanism of a course. It defines how the course content will be delivered. These definitions may be defined by accreditation requirements.

**Operational requirements:** All Schedule Types for which a course section may be offered are maintained in Banner. There is to be only one (1) schedule type for each and every section offered at UDM. The schedule type is displayed in Self Service. The same course can be offered in several schedule types; however each individual section may have only one (1). For example, RELS 2001, section 01 can be offered as a Lecture schedule type and section 02 as an Online schedule type.

The following schedule types are available at UDM:

**Description (Banner Code) / Definition**

**Blended (BLEN)** A single course taught both face-to-face and online with some students attending face-to-face session in the classroom while other students simultaneously attend the same session online.

**Clinical 1 (CLN)** A clinical 1 is a course designed for the preparation of clinicians and practitioners that involves **faculty-supervised training** (workload credit for faculty) and educational experience (unpaid) that allows a student to function in their major/program’s workplace, field setting or simulated workplace setting to experience practical real-world application of a classroom-studied theory.

**Clinical 2 (CL2)** A clinical 2 is a course designed for the preparation of clinicians and practitioners that involves **non-faculty-supervised training** (non-workload credit for faculty) and educational experience (unpaid) that allows a student to function in their major/program’s workplace, field setting or simulated workplace setting to experience practical real-world application of a classroom-studied theory.

**Colloquium (COL)** An academic meeting, usually informal, at which scholars or specialists deliver lectures on a topic or on related topics. Each presenter then entertains questions based on their delivery. The meeting is of a dual nature where an address is followed by a question and answer session/forum

**Cooperative Education (COP)** Cooperative education is a structured method of combining classroom-based education with practical work experience. A cooperative education experience, commonly known as a "co-op", provides academic credit for structured job experience that may be paid or unpaid. Typical co-op experiences are either full-time (40 hours per week) alternating periods
(semester) of work and school or part-time (20 hours per week) combine work and school during the same time period.

**Directed Study/Independent Study/Special Problems/Special Topics (DIR)** A directed study is intended to provide a student the opportunity to conduct an in-depth examination of a topic that is not typically offered in the established curriculum or in a traditional course. A DIR course should require a substantial project which is equivalent to an upper division undergraduate course or graduate course in the department. This requires a detailed syllabus that specifies the work required including how the student will be graded. A directed study may require intermittent consultation or meetings with faculty.

Note: Directed Study courses should not normally be used as replacements for required courses or as a solution to routine scheduling problems or lack of adequate course enrollment.

**Exam (EXA)** An exam is a single event or evaluation during which the student verbally, in-writing, or via technology demonstrates comprehension, their knowledge or proficiency of the a particular subject or skill by answering one or more questions posed by the faculty member.

**Field Placements (EXT)  (used by Law School)** Field placements are externships or internships (typically off-site) that are field supervised by persons not employed by the law school for which students receive credit and which includes a classroom component. The Externship Program is overseen and graded by a full-time resident faculty member.

**Hybrid 50% - Face-to-Face 50% (HY1), Hybrid 51%-74% (HY2), Hybrid less than 50% (HY3)** A hybrid section is organized instruction combining face-to-face (as defined in Lecture) and distance education (as defined in Online) in some proportional systematic delivery of course content. Online instruction can be synchronous, asynchronous, or a combination of the two.

**Internship/Practicum/Student Teaching (INT)** Internship/student teaching/practicum is an experience involving students engaged in practical work related to their expected career field, either during a semester or over the summer. Internships (may be paid or unpaid)/student teaching/practicum may or may not carry academic credit. Internships/student teaching/practicums may be one time experiences or may occur more than once. Internships/student teaching/practicums are typically connected to an academic program with course requirements designed and monitored/supervised by faculty. Internships/practicum/student teaching generally has related learning outcomes and required academic assignments and may require a meeting or lecture(s).

**Lab (LAB)** Student hands-on activity in a laboratory setting under guidance and supervision provided by faculty or faculty assistance. A laboratory is defined as a specially and specifically designed space that affords unique student experiences only possible in that physical space. Labs may require special-purpose equipment for student participation, experimentation, observation or practice that is related to a particular course in a specific program.

**Lab/Lecture (LL)** Instruction including both laboratory activities and lecture or recitation instruction as described.
Lecture (LEC) A lecture is organized instruction primarily using a one-way communication format provided by faculty to students using oral presentation and other faculty-directed learning activities combined with various student-participation strategies.

Online 100% (ON1) Online 100%: Online is organized instruction all of which is internet-based using distance learning tools. No portion of a 100% online course will require the student-instructor interaction in the same physical space. Instruction can be synchronous, asynchronous, or a combination of the two.

Online 75-99% (ON2) Online 75-99%: An online course where 75%-99% of the instruction and interaction occurs via electronic communication: instruction can be synchronous, asynchronous, or a combination of the two. This distance education course allows for a physical on-site presence for any reason, including orientation, face-to-face meetings, exams or group work.

Other (OTH) Any other schedule type not defined in this document...such as Moot Court, Law Review, etc.

Research (RES) An inquiry or investigation conducted by a student in order to establish facts and/or reach a new conclusion(s) that makes an original intellectual or creative contribution to the discipline.

Thesis, dissertation, scholarly projects all fall into this category. A research course may be considered a directed study depending on college/school.

Seminar (SEM) A seminar is organized instruction in a two-way communication format with a smaller number of participants providing more opportunities for small group discussion and group activities. Seminars typically involved students presenting and exchanging ideas or research findings via lessons, reports, and discussions under the direction of an instructor.

Simulation (SIM) (used by Law School) Simulation courses provide substantial experience not involving an actual client, that (1) is reasonably similar to a lawyer advising or representing a client or engaging in other lawyering tasks in a set of facts and circumstances devised or adopted by a faculty member, and (2) includes (i) direct supervision of the student’s performance by the faculty member; (ii) opportunities for performance, feedback from a faculty member, and self-evaluation; and (iii) a classroom instructional component.

Studio (STU) A studio is student-centered and hands-on learning in an organized setting related to practical application of professional knowledge in a method of instruction with emphasis on the synthesizing nature of the design process and conducted through critique and one-to-one interactions.

Workshop (WKS) A usually brief intensive hands-on learning educational program for a relatively small group of people combining limited theory plus practical application of knowledge which includes techniques and skills in a particular field. Workshops usually involve activities or exercises that emphasizes the material presented and the completion of a product at the end of the term (i.e. a completed publication, a built structure, a final performance).
• Draft by Office of the Registrar and Institutional Research using sources such as the Higher Learning Commission (HLC) 10/16/2014
• Reviewed by Undergraduate Coordinators 10/24/2014
• Forwarded from Undergraduate Coordinators to Provost with no changes 11/14/2014
• MFA approved with two additional terms 12/4/2014
• Edits by Office of the Registrar and Office of Institutional Research 12/1/2015
• Approved by ALT 12/17/2015